



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/4556197  
Dated/दिनांक : 31-01-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	21-02-2024 11:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	21-02-2024 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Agriculture And Farmers Welfare
Department Name/विभाग का नाम	Department Of Agricultural Research And Education (dare)
Organisation Name/संगठन का नाम	Indian Council Of Agricultural Research (icar)
Office Name/कार्यालय का नाम	Icar-nrc On Pig, Rani, Guwahati-781131, Assam
Item Category/मद केटेगरी	Custom Bid for Services - ANNUAL MAINTENANCE CONTRACT FOR 125 KVA KIRLOSKAR GENERATOR , Custom Bid for Services - ANNUAL MAINTENANCE CONTRACT FOR 250 KVA JACKSON GENERATOR
Contract Period/अनुबंध अवधि	3 Year(s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता	No
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**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.  
[OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of Work:**[1706676929.pdf](#)

**Service Level Agreement (SLA):**[1706676950.pdf](#)

**Payment Terms:**[1706676972.pdf](#)

**GEM Availability Report ( GAR):**[1706676990.pdf](#)

**Evaluation Method** ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Custom Bid For Services - Annual Maintenance Contract For 125 Kva Kirloskar Generator	The quantity of procurement "1" indicates Project based or Lumpsum based hiring. : 1
Schedule 2	Custom Bid For Services - Annual Maintenance Contract For 250 Kva Jackson Generator	The quantity of procurement "1" indicates Project based or Lumpsum based hiring. : 1

**Custom Bid For Services - ANNUAL MAINTENANCE CONTRACT FOR 125 KVA KIRLOSKAR GENERATOR ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	ANNUAL MAINTENANCE CONTRACT FOR 125 KVA KIRLOSKAR GENERATOR
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Uttam Prakash	781131,ICAR- NATIONAL RESEARCH CENTRE ON PIG, RANI, GUWAHATI	1	N/A

### Custom Bid For Services - ANNUAL MAINTENANCE CONTRACT FOR 250 KVA JACKSON GENERATOR ( 1 )

#### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
<b>Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	ANNUAL MAINTENANCE CONTRACT FOR 250 KVA JACKSON GENERATOR
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>Addon(s)/एडऑन</b>	

#### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Uttam Prakash	781131,ICAR- NATIONAL RESEARCH CENTRE ON PIG, RANI, GUWAHATI	1	N/A

### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

#### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25

percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

## 2. Buyer Added Bid Specific Scope Of Work(SOW)

Text Clause(s)

### **ONLY THE AUTHORISED AGENCIES/FIRMS OF JACKSON AND KIRLOSKR ARE ALLOWED TO PARTICIPATE IN THE BID.**

#### **SCOPE OF WORK & TERMS and CONDITIONS**

Complete AMC of Diesel Generators (DG) under Estate Section including

### **1. 250 KVA Diesel Generator Make: Jackson**

#### **2. 125 KVA Diesel Generator Make: Kirloskar**

The preventive maintenance will be done compulsorily "ONCE" in every month. The Preventive maintenance will include,

- A. Inspections render breakdown maintenance and regular preventive maintenance during normal working hours of the facility.
- B. Preventive maintenance included.
  - Regular checking of all the parts of the DG sets required for normal functioning including deep cleaning of all filters, change in engine oil, coolant, radiator cap/raw water Strainer batteries, startup items, etc.
  - The service engineer is required to check both electrical and mechanical parts of Diesel Generator Sets i.e., filters, hose pipe, pump, nozzle, radiator, bearing, automatic voltage regulator, Alternator, rotter key, switches, wires, batteries, vacuum Indicator, Rain Caps etc and must intimate to the office immediately and corrective action should be taken.
  - Checking for proper functioning of sensors and safety controls in terms of checking the connections and terminals and visual inspections. Checking of lube oil pressure
  - Any visible change in normal parameters of DG Sets such as coolant leakages, diesel leakages etc must be immediately addressed.
  - Weather proof coating maintenance of the DG sets
  - Checking visually the exhaust smoke (Level/color) and maintain level as per Pollution Control Board National guidelines
  - The digital display of DG sets should be maintained functional all times.
- C. To attend services calls other than mandatory monthly service call, as and when required must be attended within same day from the time of call registered.
- D. The service engineer is required to undertake the following works during servicing of Generator Set.
  - a) Checking of lube oil/ mobile oil and top up/refill when required.
  - b) The oil filter shall be replaced periodically/when required.
  - c) The air filters shall be cleaned periodically with compressed air, checking of batteries and top up the distilled water, when required.
  - d) Coolant level and conditioning of coolant shall be checked and refilled when required.
  - e) Any other essential services for smooth functioning of the DG sets must be ensured.
- E. Servicing reports shall be submitted for every month/ every breakdown calls.
- F. B & C checks maintenance at per maintenance norms.
- G. Annual Maintenance contract will be inclusive of all the Items/components of the DG sets.
  - H. Payment under the contract will be made at the end of each quarter subject to sat

atisfactory performance of the firm and on submission of service report along with bills in triplicate form.

**I. Firms are advised to visit the site physically prior participating in the tender for the assessment of actual quantum of work, working condition of the DG sets and life expectancy of the spares and parts, so that if any machine/parts required to be replaced/repared, the agency may calculate it's repairing/replacement cost and accordingly include total cost in the CMC contract.**

J. The firm shall truly and faithfully carry Annual Maintenance Contract of the DG sets of ICAR-NRC on Pig, Guwahati in proper manner/standard fashion to the full extent and satisfaction of the customer for the period of three years from the date of signing of agreement. During the term of contract, the firm shall maintain the DG sets in good working order and for this purpose will provide all type of repair/replacement and maintenance service.

K. The Annual maintenance included preventive maintenance, regular service of the DG sets and repair/ replacement of any items necessary for keeping the said items active and free from any defects or disturbance and also on any unscheduled call for corrective and maintenance services, taking appropriate measures/steps on time to set right its malfunctioning.

L. Maintenance shall be provided on site for the DG sets by the firm.

M. The Annual maintenance shall be carried out primarily at the premises of ICAR-NRC on Pig, Guwahati during the office hours. In case, the firm feels that the DG sets or its components cannot be repaired on-site, they shall suggest corrective action to repair the same. With the consent of ICAR-NRC on Pig, Guwahati the damaged/ defective components may be taken outside for repair after giving due receipt of the equipment and delivered back the repaired equipment at the earliest at their own cost and risk.

**N. The Operating environment condition in which the DG sets are presently installed at ICAR-NRC on Pig, Guwahati are quite satisfactory and the firm shall not raise any condition with regards to the working environments for the items covered under the Maintenance Contract.**

**O. The firm shall maintain/provide uninterrupted service to ICAR-NRC on Pig, Guwahati during the period of the contract.**

P. The firm shall depute the Qualified Maintenance engineers for servicing who is totally familiar with the equipment.

**Q. If the calls are not attended within 03 working hour and the services are not attended within same day or next day, penalty for not attending calls/services will be charged /deducted from the bills of the firm by ICAR-NRC on Pig, Guwahati @ Rs.**

**500.00 per day from the specified time considering the earlier period of non-compliance.**

**R. The firm shall maintain log book and shall record therein each incident of the equipment malfunction, date and time of commencement and successful completion of repair work and nature of repair work performed at the Custodian's office.**

**mer's site.**

S. No revision in rate (on higher side) will be accepted during the AMC period.

**T. "AMC contract will be upto maximum period of 03 years, however the performance of the firm will be reviewed at the end of each year and if the performance is found satisfactory then only the AMC contract will be considered for continuation otherwise it will terminated".**

U. The Contract shall be governed by Indian Law and both the parties' consent to the jurisdiction of Gauhati High Court in all matters.

## **TERMS & CONDITIONS OF CONTRACT**

**1. ONLY THE AUTHORISED AGENCIES/FIRMS OF JACKSON AND KIRLOSKR ARE ALLOWED TO PARTICIPATE IN THE BID.**

**2.** Mode of Payment: ICAR-NRCP shall make payment through PFMS/ RGTS in favour of the agency.

**3.** Termination: This contract can be terminated by giving one month's notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched at the address herein given under registered post. The ICAR-NRCP will not have any responsibility towards this for any damage/ loss caused and it cannot be challenged in any court of law.

**4.** In case of any dispute arising decision of Director, ICAR-NRC on Pig will be final and binding.

**5.** GST & Other Taxes will be paid as applicable as per Govt. of India rules.

**6.** Director, ICAR-NRC on Pig reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the council/Institute for any justifiable reasons.

**7.** Incomplete tender or not complying with the above condition is liable to be rejected. Overwriting or figures written in such style that it can be read in more than one way lead to cancellation of tender.

**8.** The Bids received after due date and time will not be entertained.

**9.** If the date up to which the tenders is open for acceptance is declared to be a holiday the tenders shall be deemed to remain open for acceptance till the next working day.

**10.** No interest will be paid against EMD.

**11.** If the firm does not accept the offer, after issuing of letter of award by ICAR-NRCP within 15 days, the offer made shall be deemed to be withdrawn without any notice & EMD will be forfeited.

**12. Evaluation of the quotation:** The ICAR-NRCP, will evaluate and compare the quotation determined to be substantively responsive i.e., which are properly signed and fulfilled all the eligibility conditions. Financial bid will be opened of technically qualified firms. The ICAR-NRCP will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

### **13. Terms of the contract :**

- 1) Initially the terms of the contract will be for one year. On the expiry of the contract or on its termination, the ICAR-NRCP reserves the right to renew the contract on quarterly /half yearly / yearly basis on the terms and conditions that may then be mutually agreed upon.
- 2) The income tax etc. as applicable will be deducted from the claim of the contractor at source.
- 3) The contractors/Firm is also to abide with the rules of ICAR/ Govt of India.

### **PREPARATION OF TECHNICAL BID**

**The Technical bid shall contain following documents failing which the bids will be considered invalid and will be rejected.**

- a) The Bidder must be the authorized vendor of Jackson/Kirloskar. The Valid Authorization certificate of Jackson/Kirloskar to be provided.
- b) Performance Statement as per enclosed performa (Annexure- I). The agency should have sufficient working experience. The experience criteria is exempted to MSME/Startup firms as per the rules.**
- c) Information schedule as per enclosed performa (Annexure-II)**
- d) Copy of TAN/PAN card.
- e) Trade License/Registration Certificate/MSME Registration Certificate.
- f) Self declaration/Undertaking that the Agency is not blacklisted by any organization.
- g) Annual Turnover Certificate and Submit/Upload at least 01 Number (one number) of work orders awarded to the firm for Comprehensive Annual Maintenance Contract (CMC)/ Annual maintenance contract (AMC) of DG Set facility of any Govt./PSU/University/Autonomous bodies/Reputed Companies. The Annual Turnover and experience criteria is exempted to MSME/Startup firms as per the rules.**
- h) The bidder should submit the compliance statement in the prescribed format. The prescribed format of the compliance. (Annexure-III)**

### **PREPARATION OF FINANCIAL BID**

Firm shall quote rates for Comprehensive Annual Maintenance Contract (CMC) of DG Set facility of Virology Laboratory of ICAR-NRC on Pig, Guwahati. The amount shall be inclusive of all labour cost, material/spare cost, transportation & conveyance charges, administrative charges, monitoring and supervisory charges, agency profit, GST/Taxes etc.



Sd/-  
Asstt. Administrative Officer

## ANNEX URE-I

### **Performance Statement of Having Experience of Undertaking Similar Nature of Work**

(Shall be submitted by the bidder in their letter head)

<b>Name &amp; Address of the Organization</b>	<b>Order No. &amp; Date</b>	<b>Value of Order</b>	<b>Details of Work</b>	<b>Date of effect and completion of contract</b>	<b>Remarks, if any</b>

Signature and Seal of the Bidder

## ANNEXURE-II

### Information Schedule

(Shall be submitted by the bidder in their letter head)

1.	Name of the Firm/Agency.	
2.	Address with Tel. No./Fax/E-mail.	
3.	Contract Person Name and Mobile No.	
4.	Bank Account No. Branch Code Bank Name	
5.	Whether all <b>8 Nos of documents</b> as required/mentioned in Preparation of Technical Bids are uploaded/submitted.	Yes/No
6.	Whether the firm has any legal suit/criminal case pending against it or contemplated against them. If Yes, details thereof	Yes/No
7.	Whether the Agency had been blacklisted by any organization. If Yes, details thereof.	Yes/No

I/ we hereby certify that the information furnished above is correct and true to the best of our knowledge. We understand that in the event of information being found false at any stage, the agency will be blacklisted and will have no dealing with ICAR, Institutes.

Signature and Seal of the Bidder

Business Address:

ANNEXURE III

**Compliance statement in the prescribed format**

<b>Complete AMC of DG Sets</b>	<b>Complied to the required contract for AMC and terms and condition of the bid (Yes/No)</b>	<b>Difference/Deviation if any</b>
Regular check of Diesel Generator Sets for filters, hose pipe, pump, nozzle, radiator, bearing, automatic voltage regulator, Alternator, rotor key, switches, wires, batteries, vacuum Indicator, Rain Caps etc		
Checking of lube oil/ mobile oil and top up/refill when required		
The oil filter shall be replaced periodically/as and when required		
The air filters shall be cleaned periodically with compressed air, checking of batteries and top up the distilled water, as and when required		
Coolant level and conditioning of coolant shall be checked and refilled as and when required		
Checking for proper functioning of sensors and safety controls in terms of checking the connections and terminals and visual inspections		
Checking visually the exhaust smoke (Level/color) and maintain level as per Pollution Control Board National guidelines		
The digital display of DG sets should be maintained functional all times.		
Any other essential services for smooth functioning of the DG sets must be ensured		

Business Address:

3. **Buyer Added Bid Specific Scope Of Work(SOW)**

File Attachment [Click here to view the file.](#)

4. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**ONLY THE AUTHORISED AGENCIES/FIRMS OF JACKSON AND KIRLOSKR ARE ALLOWED TO PARTICIPATE IN THE BID.**

**SCOPE OF WORK & TERMS and CONDITIONS**

Complete AMC of Diesel Generators (DG) under Estate Section including

**1. 250 KVA Diesel Generator Make: Jackson**

**2. 125 KVA Diesel Generator Make: Kirloskar**

The preventive maintenance will be done compulsorily "ONCE" in every month. The Preventive maintenance will include,

- A. Inspections render breakdown maintenance and regular preventive maintenance during normal working hours of the facility.
- B. Preventive maintenance included.
  - Regular checking of all the parts of the DG sets required for normal functioning including deep cleaning of all filters, change in engine oil, coolant, radiator cap/raw water Strainer batteries, startup items, etc.
  - The service engineer is required to check both electrical and mechanical parts of Diesel Generator Sets i.e., filters, hose pipe, pump, nozzle, radiator, bearing, automatic voltage regulator, Alternator, rotter key, switches, wires, batteries, vacuum Indicator, Rain Caps etc and must intimate to the office immediately and corrective action should be taken.
  - Checking for proper functioning of sensors and safety controls in terms of checking the connections and terminals and visual inspections. Checking of lube oil pressure
  - Any visible change in normal parameters of DG Sets such as coolant leakages, diesel leakages etc must be immediately addressed.
  - Weather proof coating maintenance of the DG sets
  - Checking visually the exhaust smoke (Level/color) and maintain level as per Pollution Control Board National guidelines
  - The digital display of DG sets should be maintained functional all times.
- C. To attend services calls other than mandatory monthly service call, as and when required must be attended within same day from the time of call registered.
- D. The service engineer is required to undertake the following works during servicing of Generator Set.
  - a) Checking of lube oil/ mobile oil and top up/refill when required.
  - b) The oil filter shall be replaced periodically/when required.
  - c) The air filters shall be cleaned periodically with compressed air, checking of batteries and top up the distilled water, when required.
  - d) Coolant level and conditioning of coolant shall be checked and refilled when required.
  - e) Any other essential services for smooth functioning of the DG sets must be ensured.
- E. Servicing reports shall be submitted for every month/ every breakdown calls.

F. B & C checks maintenance at per maintenance norms.

G. Annual Maintenance contract will be inclusive of all the Items/components of the DG sets.

H. Payment under the contract will be made at the end of each quarter subject to satisfactory performance of the firm and on submission of service report along with bills in triplicate form.

**I. Firms are advised to visit the site physically prior participating in the tender for the assessment of a actual quantum of work, working condition of the DG sets and life expectancy of the spares and parts, so that if any machine/parts required to be replaced/repaired, the agency may calculate it's repairing/ replacement cost and accordingly include total cost in the CMC contract.**

J. The firm shall truly and faithfully carry Annual Maintenance Contract of the DG sets of ICAR-NRC on Pig, Guwahati in proper manner/standard fashion to the full extent and satisfaction of the customer for the period of three years from the date of signing of agreement. During the term of contract, the firm shall maintain the DG sets in good working order and for this purpose will provide all type of repair/replacement and maintenance service.

K. The Annual maintenance included preventive maintenance, regular service of the DG sets and repair/ replacement of any items necessary for keeping the said items active and free from any defects or disturbance and also on any unscheduled call for corrective and maintenance services, taking appropriate measures/steps on time to set right its malfunctioning.

L. Maintenance shall be provided on site for the DG sets by the firm.

M. The Annual maintenance shall be carried out primarily at the premises of ICAR-NRC on Pig, Guwahati during the office hours. In case, the firm feels that the DG sets or its components cannot be repaired on-site, they shall suggest corrective action to repair the same. With the consent of ICAR-NRC on Pig, Guwahati the damaged/ defective components may be taken outside for repair after giving due receipt of the equipment and delivered back the repaired equipment at the earliest at their own cost and risk.

**N. The Operating environment condition in which the DG sets are presently installed at ICAR-NRC on Pig, Guwahati are quite satisfactory and the firm shall not raise any condition with regards to the working environments for the items covered under the Maintenance Contract.**

**O. The firm shall maintain/provide uninterrupted service to ICAR-NRC on Pig, Guwahati during the period of the contract.**

P. The firm shall depute the Qualified Maintenance engineers for servicing who is totally familiar with the equipment.

**Q. If the calls are not attended within 03 working hour and the services are not attended within same day or next day, penalty for not attending calls/services will be charged /deducted from the bills of the firm by ICAR-NRC on Pig, Guwahati @ Rs.**

**500.00 per day from the specified time considering the earlier period of non-compliance.**

**R. The firm shall maintain log book and shall record therein each incident of the equipment malfunction, date and time of commencement and successful completion of repair work and nature of repair work performed at the Customer's site.**

S. No revision in rate (on higher side) will be accepted during the AMC period.

**T. "AMC contract will be upto maximum period of 03 years, however the performance of the firm will be reviewed at the end of each year and if the performance is found satisfactory then only the AMC contract will be considered for continuation otherwise it will terminated".**

U. The Contract shall be governed by Indian Law and both the parties' consent to the jurisdiction of Gauhati High Court in all matters.

## **TERMS & CONDITIONS OF CONTRACT**

**1. ONLY THE AUTHORISED AGENCIES/FIRMS OF JACKSON AND KIRLOSKR ARE ALLOWED TO PARTICIPATE IN THE BID.**

**2.** Mode of Payment: ICAR-NRCP shall make payment through PFMS/ RGTS in favour of the agency.

**3.** Termination: This contract can be terminated by giving one month's notice on either side and that any notice required to be served shall be sufficiently served on the parties if delivered to them personally or dispatched at the address herein given under registered post. The ICAR-NRCP will not have any responsibility towards this for any damage/ loss caused and it cannot be challenged in any court of law.

**4.** In case of any dispute arising decision of Director, ICAR-NRC on Pig will be final and binding.

**5.** GST & Other Taxes will be paid as applicable as per Govt. of India rules.

**6.** Director, ICAR-NRC on Pig reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the council/Institute for any justifiable reasons.

**7.** Incomplete tender or not complying with the above condition is liable to be rejected. Overwriting or figures written in such style that it can be read in more than one way lead to cancellation of tender.

**8.** The Bids received after due date and time will not be entertained.

**9.** If the date up to which the tenders is open for acceptance is declared to be a holiday the tenders shall be deemed to remain open for acceptance till the next working day.

**10.** No interest will be paid against EMD.

**11.** If the firm does not accept the offer, after issuing of letter of award by ICAR-NRCP within 15 days, the offer made shall be deemed to be withdrawn without any notice & EMD will be forfeited.

**12. Evaluation of the quotation:** The ICAR-NRCP, will evaluate and compare the quotation determined to be substantively responsive i.e., which are properly signed and fulfilled all the eligibility conditions. Financial bid will be opened of technically qualified firms. The ICAR-NRCP will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

### **13. Terms of the contract :**

- 1) Initially the terms of the contract will be for one year. On the expiry of the contract or on its termination, the ICAR-NRCP reserves the right to renew the contract on quarterly /half yearly / yearly basis on the terms and conditions that may then be mutually agreed upon.
- 2) The income tax etc. as applicable will be deducted from the claim of the contractor at source.
- 3) The contractors/Firm is also to abide with the rules of ICAR/ Govt of India.

## **PREPARATION OF TECHNICAL BID**

**The Technical bid shall contain following documents failing which the bids will be considered invalid and will be rejected.**

- a) The Bidder must be the authorized vendor of Jackson/Kirloskar. The Valid Authorization certificate of Jackson/Kirloskar to be provided.
- b) Performance Statement as per enclosed performa (Annexure- I). The agency should have sufficient working experience. The experience criteria is exempted to MSME/Startup firms as per the rules.**
- c) Information schedule as per enclosed performa (Annexure-II)
- d) Copy of TAN/PAN card.
- e) Trade License/Registration Certificate/MSME Registration Certificate.
- f) Self declaration/Undertaking that the Agency is not blacklisted by any organization.
- g) Annual Turnover Certificate and Submit/Upload at least 01 Number (one number) of work orders awarded to the firm for Comprehensive Annual Maintenance Contract (CMC)/ Annual maintenance contract (AMC) of DG Set facility of any Govt./PSU/University/Autonomous bodies/Reputed Companies. The Annual Turnover and experience criteria is exempted to MSME/Startup firms as per the rules.**
- h) The bidder should submit the compliance statement in the prescribed format. The prescribed format of the compliance. (Annexure-III)**

## **PREPARATION OF FINANCIAL BID**

Firm shall quote rates for Comprehensive Annual Maintenance Contract (CMC) of DG Set facility of Virology Laboratory of ICAR-NRC on Pig, Guwahati. The amount shall be inclusive of all labour cost, material/spare cost, transportation & conveyance charges, administrative charges, monitoring and supervisory charges, agency profit, GST/Taxes etc.

Sd/-  
Asstt. Administrative Officer

## **ANNEX URE-I**

### **Performance Statement of Having Experience of Undertaking Similar Nature of Work**

(Shall be submitted by the bidder in their letter head)

<b>Name &amp; Address of the Organization</b>	<b>Order No. &amp; Date</b>	<b>Value of Order</b>	<b>Details of Work</b>	<b>Date of effect and completion of contract</b>	<b>Remarks, if any</b>



Signature and Seal of the Bidder

Business Address:

## ANNEXURE-II

### Information Schedule

(Shall be submitted by the bidder in their letter head)

1.	Name of the Firm/Agency.	
2.	Address with Tel. No./Fax/E-mail.	
3.	Contract Person Name and Mobile No.	
4.	Bank Account No. Branch Code Bank Name	
5.	Whether all <b>8 Nos of documents</b> as required/mentioned in Preparation of Technical Bids are uploaded/submitted.	Yes/No
6.	Whether the firm has any legal suit/criminal case pending against it or contemplated against them. If Yes, details thereof	Yes/No
7.	Whether the Agency had been blacklisted by any organization. If Yes, details thereof.	Yes/No

I/ we hereby certify that the information furnished above is correct and true to the best of our knowledge. We understand that in the event of information being found false at any stage, the agency will be blacklisted and will have no dealing with ICAR, Institutes.

Signature and Seal of the Bidder

Business Address:

ANNEXURE III

**Compliance statement in the prescribed format**

<b>Complete AMC of DG Sets</b>	<b>Complied to the required contract for AMC and terms and condition of the bid (Yes/No)</b>	<b>Difference/Deviation if any</b>
Regular check of Diesel Generator Sets for filters, hose pipe, pump, nozzle, radiator, bearing, automatic voltage regulator, Alternator, rotor key, switches, wires, batteries, vacuum Indicator, Rain Caps etc		
Checking of lube oil/ mobile oil and top up/refill when required		
The oil filter shall be replaced periodically/as and when required		
The air filters shall be cleaned periodically with compressed air, checking of batteries and top up the distilled water, as and when required		
Coolant level and conditioning of coolant shall be checked and refilled as and when required		
Checking for proper functioning of sensors and safety controls in terms of checking the connections and terminals and visual inspections		
Checking visually the exhaust smoke (Level/color) and maintain level as per Pollution Control Board National guidelines		

The digital display of DG sets should be maintained functional all times.		
Any other essential services for smooth functioning of the DG sets must be ensured		

Signature and Seal of the Bidder

Business Address:

#### 5. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---