

Bid Number: GEM/2022/B/2632002

Dated: 17-10-2022

Bid Document

Bid Details		
Bid End Date/Time	27-10-2022 13:00:00	
Bid Opening Date/Time	27-10-2022 13:30:00	
Bid Offer Validity (From End Date)	180 (Days)	
Ministry/State Name	Ministry Of Agriculture And Farmers Welfare	
Department Name	Department Of Agricultural Research And Education (dare)	
Organisation Name	Indian Council Of Agricultural Research (icar)	
Office Name	Icar-nrc On Pig, Rani, Guwahati-781131, Assam	
Item Category	Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Labour Agriculture , Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Attendant	
Contract Period	3 Year(s)	
Minimum Average Annual Turnover of the bidder (For 3 Years)	100 Lakh (s)	
Years of Past Experience Required for same/similar service	3 Year (s)	
Past Experience of Similar Services required	Yes	
MSE Exemption for Years Of Experience and Turnover	Yes	
Startup Exemption for Years of Experience and Turnover	No	
Document required from seller Experience Criteria, Bidder Turnover, Certificate (Req in ATC) *In case any bidder is seeking exemption from Expe Turnover Criteria, the supporting documents to prove ligibility for exemption must be uploaded for evaluation to be uploaded for evaluation of the buyer.		
Bid to RA enabled	No	
Time allowed for Technical Clarifications during technical evaluation	2 Days	
Estimated Bid Value	3500000	
Evaluation Method	Total value wise evaluation	

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00

EMD Amount	70000
ePBG Detail	
Required	No

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Director

Icar-nrc On Pig, Rani, Guwahati-781131, Assam, Department of Agricultural Research and Education (DARE), Indian Council of Agricultural Research (ICAR), Ministry of Agriculture and Farmers Welfare (Icar Nr Center On Pig)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference Yes	
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- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
- 4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
- 5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and

based on competitive prices received in Bid / RA process.

6. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Scope of work & Job description: 1665984373.pdf

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages $Act: \underline{1665984558.pdf}$

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Labour Agriculture (2)

Technical Specifications

Specification	Values			
Core				
Skill Category	Unskilled			
Type of Function	Others			
List of Profiles	Labour Agriculture			
Educational Qualification	Not Required			
Specialization	Not Required			
Post Graduation	Not Required			
Specialization for PG	Not Applicable			
Experience	0 to 3 Years			
State	NA			
Zipcode	NA			
District	NA			
Addon(s)				
Additional Certifications/Trainings required for the resources being hired	No			
Additional Details				
Title for Optional Allowances 1	0			
Designation	Work support to Livestock pig farm			
Title for Optional Allowances 3	0			
Title for Optional Allowances 2	0			

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporti ng Officer	Address	Number of Resources to be hired	Additional Requirement
1	Benjamin Kaman	783124,KRISHI VIGYAN KENDRA UDAIPUR DUDHNOI GOALPARA ASSAM	2	 EDLI (INR per day) : 0 Bonus (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Minimum daily wage (INR) exclusive of GST: 409 Number of working days in a month: 26 Provident Fund (INR per day): 53.17 ESI (INR per day): 13.29 Tenure/ Duration of Employment (in months): 36

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Labour Agriculture (2)

Technical Specifications

Specification	Values
Core	
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Labour Agriculture
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA

Specification	Values		
Zipcode	NA		
District	NA		
Addon(s)			
Additional Certifications/Trainings required for the resources being hired	No		
Additional Details			
Title for Optional Allowances 3	0		
Designation	Field Work for Agriculture		
Title for Optional Allowances 1			
Title for Optional Allowances 2			

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporti ng Officer	Address	Number of Resources to be hired	Additional Requirement
1	Benjamin Kaman	783124,KRISHI VIGYAN KENDRA UDAIPUR DUDHNOI GOALPARA ASSAM	2	 Bonus (INR per day): 0 EDLI (INR per day): 0 EPF Admin Charge (INR per day): 0 Minimum daily wage (INR) exclusive of GST: 409 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 ESI (INR per day): 13.29 Number of working days in a month: 26 Provident Fund (INR per day): 53.17 Tenure/ Duration of Employment (in months): 36

$\textbf{Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Attendant (\textbf{1}) }$

Technical Specifications

Specification	Values			
Core				
Skill Category	Unskilled			
Type of Function	Others			
List of Profiles	Attendant			
Educational Qualification	Not Required			
Specialization	Not Required			
Post Graduation	Not Required			
Specialization for PG	Not Applicable			
Experience	0 to 3 Years			
State	NA			
Zipcode	NA			
District	NA			
Addon(s)				
Additional Certifications/Trainings required for the resources being hired	No			
Additional Details				
Designation	Attendant and Cleaning Work			
Title for Optional Allowances 1	0			
Title for Optional Allowances 2	0			
Title for Optional Allowances 3	0			

Additional Specification Documents

Consignees/Reporting Officer

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S.No.	Consignee/Reporti ng Officer	Address	Number of Resources to be hired	Additional Requirement
1	Benjamin Kaman	783124,KRISHI VIGYAN KENDRA UDAIPUR DUDHNOI GOALPARA ASSAM	1	 Minimum daily wage (INR) exclusive of GST: 409 EDLI (INR per day): 0 Bonus (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Number of working days in a month: 26 Provident Fund (INR per day): 53.17 ESI (INR per day): 13.29 Tenure/ Duration of Employment (in months): 36

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name ICAR NR Center on Pig Account No. 10029420452 IFSC Code SBIN0009945 Bank Name State Bank of India Branch address Khanapara Branch .

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of online transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

4. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

DOCUMENTS REQUIRED FROM BIDDER

(Bid will be cancelled on Non submission of any of the following maintained documents)

1	
1.	Bidder should be either Private Limited Company or Partnership Firm or Limited Liability Partnership (LLP). Copy of Registration certificate of Company/firm under the Act.
2.	EMD of Rs. 70,000/- (online payment to "ICAR NR Center on Pig" A/C no. 10029420452, State Bank of India, IFSC Code SBIN0009945, Khanapara Branch and proof of deposits must be uploaded and if the firm is exempted, necessary documents of exemption to be uploaded.) EMD is exempted to MSE firms (The firm need to submit the MSE registration certificate for the registration under the respective/particular category of work)
3.	Copy of Trade License (License must be renewed and valid on the closing date of bid)
4.	The agency should have atleast 3 years experience for providing Manpower Outsourcing Service to the Govt. Institution. Necessary order/ contract copies of three years, mentioning clearly the amount of contract/ order value.
5.	Average Annual Turnover (For lat 3 years i.e 2021-22, 2020-21, 2019-20) must be of Rs. 100 lakh for which necessary documents alongwith audited copy of Profit & Loss Account and Balance sheet must be submitted.
6.	Copy of GST certificate of firm.
7.	The firm must be ISO certified firm. Copy of ISO certification (Certification must be renewed and valid on the closing date of bid)
8.	PAN/ TAN No./TIN in the name of the firm.
9.	EPF Registration Certificate.
10.	ESI Registration Certificate.
11.	Copy of License from Central Labour Commissioner, Govt. of India for operating the business under the Central labour (Regulation and abolition) Act.1970. License must be renewed and valid on the closing date of bid.
11.	for operating the business under the Central labour (Regulation and abolition) Act.1970. License must be renewed and valid on the closing date of bid. Copy of Certificate of Registration under Assam Shop and Establishment Act. Certificate must be renewed and valid on the closing date of bid.
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12. 13. 14.	for operating the business under the Central labour (Regulation and abolition) Act.1970. License must be renewed and valid on the closing date of bid. Copy of Certificate of Registration under Assam Shop and Establishment Act. Certificate must be renewed and valid on the closing date of bid. The bidder must have its office/branch office in Guwahati/Kamrup/Goalpara District of Assam. Copy of Documentary proof of office location and address should be provided. An undertaking as per Annexure-A as per the attached format duly attested by Notary on a non-judicial stamp paper of value of Rs.
12. 13. 14. 15.	for operating the business under the Central labour (Regulation and abolition) Act.1970. License must be renewed and valid on the closing date of bid. Copy of Certificate of Registration under Assam Shop and Establishment Act. Certificate must be renewed and valid on the closing date of bid. The bidder must have its office/branch office in Guwahati/Kamrup/Goalpara District of Assam. Copy of Documentary proof of office location and address should be provided. An undertaking as per Annexure-A as per the attached format duly attested by Notary on a non-judicial stamp paper of value of Rs. 100/- (Rupees one hundred only). Tender/Bid Acceptance letter as per Annexure-B.
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Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the <u>General Terms and Conditions</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---