



ICAR- NATIONAL RESEARCH CENTRE ON PIG
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
RANI, GUWAHATI-781 131 ASSAM, INDIA
(An ISO 9001:2015 Certified Institute)



File No. 244/NRCP/2022-23/

Date: 22.08.2023

CALL FOR APPLICATION FOR ENGAGING TWO 02 NUMBERS OF
YOUNG PROFESSIONAL-I AND FOUR 04 NUMBERS YOUNG
PROFESSIONAL-II

Application are invited for Young Professional- (YP-I) and Young Professional-II (YP-II). Interested candidates fulfilling the below mentioned qualifications must submit their applications along with self-attested copies of all the certificates and mark sheets etc. addressing to the Director, ICAR-NRC on Pig, Guwahati by speed post/In person by hand/email (aaonrcp@gmail.com). **The filled in application along with the required documents should reach the institute latest by 06.09.2023. Application received after 06.09.2023 will not be considered.** Following the scrutiny, the written test (if shortlisted candidates are large in numbers) and interview will be conducted. The shortlisted candidates will be **informed about the dates for written exam/interview by email/phone, for which the candidates are required to provide their email IDs and contract numbers, positively in the application.**

Sl. No.	Name of the post	Number of post	Qualifications	Job Profile
1.	Young Professional-II	02 Nos.	Essential Qualification: Master of Commerce/Bachelor of Business Administration/Master of Business Administration/Master in Computer Application/Information Technology/Computer Science/Artificial Intelligence/Operating Systems/Software Engineering/Computer Graphics. Desirable:- Working experience of Office Management/General Administration/Store & Purchase/Accounts in Govt. Organization/Universities	To assist in works related to store keeping, data entry & record keeping etc in the Store & Purchase Section and General Administration.
2.	Young Professional-II (Finance & Accounts)	01 No.	Essential Qualifications: B.Com/BBA/BBS (With minimum 60 % marks) from a recognized University/College and CA (Inter) ICWA (Inter) with minimum 01 year experience in Finance & Accounts under Central Government Organization/Central Autonomous organizations/Chartered Accountant Firms. Desirable: Knowledge of IT applications, virtual meeting platforms and computer skills (Ms Word, Excel, Power Point, Tally,	To assist Finance & Accounts section in accounts and finance activities.

			Java, PFMS, MIS-FMS, ERP) will be added advantage.	
3.	Young Professional-I (IT)	01 No.	Essential Qualification: Graduate with at least 60% marks in computer Application/Information Technology/Computer Science/Artificial Intelligence/ Operating System/Software Engineering/Computer Graphics. Desirable: Knowledge of IT applications, virtual meeting platforms and computer skills (Ms Word, Excel, Power Point, Tally, Java, PFMS, MIS-FMS, ERP) will be added advantage.	To assist in ARIS/ IT Cell of the Institute and performance various IT related works like FMS/MIS etc.
4.	Young Professional-I	01 No.	Essential Qualifications: Graduate in relevant subject B.Com/BBA/BCA or diploma holders in Information Technology from a recognized University/College/Institution. Desirable: Preference will be given to the candidates having: 1. Working Experience of General Administration/Finance & Accounts/Store & Purchase section in Govt. Offices. 2. Knowledge of IT applications, Virtual meeting platform and computer skills (Ms word, Excel, Power point etc.)	To assist Drawing & Disbursing Section.
5.	Young Professional-II	01 No.	Essential Qualification: Master of Commerce/Bachelor of Business Administration/Master of Business Administration/Master in Computer Application/Information Technology/Computer Science/Artificial Intelligence/Operating Systems/Software Engineering/Computer Graphics. Desirable:- Working experience of Office Management/General Administration/Store & Purchase/Accounts in Govt. Organization/Universities	To assist AICRP PC Unit

General terms and conditions:

1. For the date and time of written test/interview, candidates are advised to regularly check the institute website (<http://nrpc.icar.gov.in>).
2. Interested candidates should submit their application and Bio-data in the prescribed format to The Director, ICAR-National Research on Pig, Rani, Guwahati-781131, Assam along with self attested copies of all certificates of educational qualifications, mark sheets, experience etc. and a recent passport size photograph by speed post/in person by hand/email (aaonrcp@gmail.com). The filled in application along with the required documents should reach the

institute latest by 06.09.2023. Application received after 06.09.2023 will not be considered under any circumstances.

3. The shortlisted candidates will be informed about the dates for written exam/interview by email/phone, for which the candidates are required to provide their email IDs and contract numbers, positively in the application.
4. Engagement of manpower is purely on contractual and time bound basis and also not against any sanctioned vacancy/cadre strength/post/position; the service provisions for regular posts including reservations will not be applicable to these engagements.
5. The selection will be on co-terminus basis, initially for a period of 01 years or up to the availability of funds under the respective head or up to the performance of the candidate found satisfactory, whichever is earlier. However, the period of engagement may be extended based on the requirement/availability of funds/performance of the candidate as per the Council guidelines after evaluation of the performance.
6. The candidate must bring his/her original copies of all certificates including experience certificate, at the time of interview, failing which the candidate will not be allowed to appear for the interview.
7. No TA/DA etc. will be paid for attending the interview.
8. Canvassing in any form will disqualify the candidature. Decision of the Director, ICAR-National Research Centre on Pig will be the final.

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Asstt. Administrative Officer

APPLICATION

Photo

Application for the engagement of “**Young Professionals**”

<p>Name of the Post Applied for</p> <p>(Please tick against the post applied for)</p>	<input type="checkbox"/> Young Professional –I <input type="checkbox"/> Young Professional-II (Finance & Accounts) <input type="checkbox"/> Young Professional-II (IT)					
1.	Name in block letters.					
2.	<input type="checkbox"/> Father's/ <input type="checkbox"/> Husband's Name					
3.	Permanent Address.					
4.	Correspondence Address with Telephone No/Mobile/e-mail address.			Mob. No: e-mail ID:		
5.	Date of Birth & Age (as on last date of submission)				Age:	
6.	Nationality					
7.	Whether belong to SC/ST/OBC.					
8.	Marital Status:					
9.	Details of Education/Professional/Technical Qualification and Experience.					
	Qualification	Subject	Board/University	Year of passing	Marks obtained	Percentage
a	10 th					
b	12 th					
c	Graduation					
d	Post Graduation					
d	Any other					

11	Details of Experience in Accounts/Finance/Administration/Management: (Attach Certificate)
12	Knowledge of IT applications and Computer Skills (MS word, Excel, Power Point, Talley etc (Attach certificates)
13	Details of present employment, if any.
14	Any other information.

Declaration: I hereby declare that all the information furnished above is true, correct & complete to the best of my knowledge & belief.

Signature of Candidate

List of Enclosures

(Please answer yes if document is enclosed)

Sl. No.	Name of Document	Enclosed (Yes/No)
1	Self Attested Mark sheet and Certificate -10 th	
2	Self Attested Mark sheet and Certificate -12 th	
3	Self Attested Final year Mark sheet –Graduation	
4	Self Attested Provisional/Original Degree Certificate- Graduation	
5	Self Attested Final year Mark sheet –Post Graduation/Master Degree	
6	Self Attested Provisional/Original Degree Certificate- Post Graduation/Masters Degree	
7.	Self Attested Digree/Diploma/Certificate of Computer Applications	
7.	Self Attested Experience Certificate	
8.	Any Other	

The candidature of candidate will not be considered in case of failure to submit or produce any of the documents **including the provisional/Original degree certificate**.

Date:
Place:

Signature of Candidate