



NATIONAL RESEARCH CENTRE ON PIG
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
RANI, GUWAHATI-781 131 ASSAM, INDIA
(An ISO 9001:2015 Certified Institute)



**CALL FOR APPLICATIONS FOR ENGAGING TWO (02) NUMBERS OF
 YOUNG PROFESSIONAL –II (YP-II)**

Applications are invited for two numbers of Young Professional –II (YP-II) for Administration and Finance Section of the Institute. Interested candidates fulfilling the below mentioned qualifications must submit their applications along with self attested copies of all the certificates and mark lists etc. to The Director, ICAR-National Research Centre on Pig by speed post/ in person by hand/ email (aaonrcp@gmail.com). **The filled in application along with the required documents should reach the institute latest by 30-10-2021. Application received after 30th October, 2021 will not be considered.** Following the scrutiny, the written test (if candidate number will be more than 10 against each position) and interview will be conducted. The shortlisted candidates will be informed about the dates for written exam/interview by email/phone, for which the candidates are required to provide their email IDs and contact numbers, positively in the application.

The candidate shall submit application for only one i.e either for Young Professional –II or Young Professional –II (F & A).

Sl. No.	Name of the post	Number of posts	Qualifications	Expected works to be performed
1	Young Professional –II	01 No.	<p>Essential Qualifications: M.Com/ M.A (Economics)/BBA/MBA from a recognized University/College</p> <p>Desirable: Working experience of office management/general administration/Store & Purchase Section/ Accounts in Govt. Organization/Universities. Knowledge of IT applications, Virtual meeting platforms and computer skills (MS Word, Excel, PowerPoint, etc)</p> <p>Emoluments: Rs.35000/- per month fixed. Age limit: Minimum age: 21 years Maximum age: 45 years *Age relaxation as per Govt. of India rules.</p>	<p>Purchase related works, Maintain Stock and Inventories of Store & Purchase Section, Operate Gem portal, CPP portal and other procurement modules.</p> <p>Typing Letters, Circulars, Orders etc .</p>
2.	Young Professional –II (F & A)	01 No.	<p>Essential Qualifications: B.Com/BBA/BBS (With minimum 60% marks) from a recognized University/College and CA (Inter)/ICWA (Inter)/CS (Inter) (With minimum one year of experience in relevant filed</p> <p align="center">OR</p> <p>B.Com/BBA/BBS/BBA (With minimum 60% marks from a recognized University/College and MBA (Finance) or Equivalent (with</p>	

			<p>minimum 60% marks) from a recognized Institution (with minimum one year of experience in relevant filed).</p> <p>Desirable: Knowledge of IT applications, Virtual meeting platforms and computer skills (MS Word, Excel, PowerPoint, Tally etc)</p> <p>Emoluments: Rs.35000/- per month fixed.</p> <p>Age limit: Minimum age: 21 years Maximum age: 45 years *Age relaxation as per Govt. of India rules.</p>	
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General terms and conditions:

1. For the date and time of written test/ interview, candidates are advised to regularly check the institute website (<http://nrcp.icar.gov.in>).
2. Interested candidates should submit their application and Bio-data in the prescribed format to The Director, ICAR-National Research Centre on Pig, Rani, Guwahati- 781131, Assam along with self attested copies of all certificates of educational qualifications, mark sheets, experience etc. and a recent passport size photograph **by speed post/ in person by hand/ email (aaonrcp@gmail.com)**. The filled in application along with the required documents should reach the institute latest by **30-10-2021**.
3. Engagement of manpower in the project is purely time bound, non-regular and also not against any sanctioned vacancy/ cadre strength/ post/ position; the service provisions for regular posts including reservations will not be applicable to these engagements.
4. The selection will be on co-terminus basis, initially for a period of 01 years or up to the availability of funds under the project or up to the performance of the candidate found satisfactory, whichever is earlier. The period of engagement may be extended for a period of another one year based on the tenure of the project/ availability of funds / performance of the candidate.
5. The candidate must bring his/her original copies of all certificates including experience certificate, at the time of interview, failing which the candidate will not be allowed to appear for the interview.
6. No TA/DA etc. will be paid for attending the interview.
7. Canvassing in any form will disqualify the candidature. Decision of The Director, ICAR-National Research Centre on Pig will be the final.



(Uttam Prakash)
Asstt.Administrative Officer.

APPLICATION

Photo

Application for the engagement of: **Young Professional -II**

Young Professional -II (F & A)

1	Name in block letters.					
2.	<input type="checkbox"/> Father's/ <input type="checkbox"/> Husband's Name					
3.	Permanent Address.					
4.	Correspondence Address with Telephone No/Mobile/e-mail address.	Mob. No: e-mail ID:				
5	Date of Birth & Age (as on last date of submission)					Age:
6.	Nationality					
7.	Whether belong to SC/ST/OBC.					
8.	Marital Status:					
9.	Details of Education/Professional/Technical Qualification including Degree obtained, Percentage of marks secured, Subjects Studied, Place and Year of Passing (Starting from 12 th onwards). Including title of dissertation work done if any.					
	Qualification	Subject	Board/University	Year of passing	Marks obtained	Percentage
a	10 th					
b	12 th					
c	Graduation					
d	Post Graduation					

11	Details of experience, if any.
12	Details of present employment, if any.
13	Any other information.

Declaration: I hereby declare that all the information furnished above is true, correct & complete to the best of my knowledge & belief.

Signature of Candidate

List of Enclosures

(Please answer yes if document is enclosed)

Sl. No.	Name of Document	Enclosed (Yes/No)
1	Mark sheet/Certificate -10 th	
2	Mark sheet/certificate -12 th	
3	Final year Mark sheet –Graduation & Post Graduation	
4	Provisional/Original Degree Certificate- Graduation & Post Graduation	
5	Experience Certificate	
6	Any Other	

The candidature of candidate will not be considered in case of failure to submit or produce any of the documents **including the provisional/Original degree certificate.**

Date:

Signature of Candidate

Place: